



INDOOR
BABY
MARKETS

Stall Holder Pack
Sun Feb 21, 2010
9am- 2pm

**A great way
to sell or buy new or
pre-loved baby items**

visit www.grsl.com.au for details
Stall holders book now at reception

Gosford RSL Baby Markets Stall Holder Information Pack

Stall hire includes:

- One table 1.8m x .75m with one chair.
- Two large items may be displayed in the large area which is manned by Gosford RSL staff personnel. Car seats are only able to be sold if they have not been involved in a car accident. When delivering large items you will be issued with a ticket to attach to your item which you may enter the sale price. We will attach and give you a receipt. If a customer is interested in purchasing your item they will be directed to your stall. Once they purchase, the stall holder will issue customer with a receipt and they may collect from large item area.
- **If you will be having more than 2 large items at the markets you need to let us know by Friday 4pm by emailing functions@grsl.com.au or calling 4323 8311.**
- Public liability insurance.
- Opportunity to pre order lunch and have it delivered to your stall at midday.

Set up and pack up times:

- The Club doors will be opened at 7.30am until 8.30am for stall set ups. Side doors will be opened at 7:30am sharp, adjacent to the main entrance. No entry to the club before this time.
- The Club doors will be open to the public 9.00am sharp.
- If a stall holder has not arrived by 8.30am the stall will be issued to anyone requiring additional stalls. No refund will be issued.
- The markets will finish at 2.00pm sharp. The doors will be closed to the public at 2.00pm.
- Pack up of goods commences 2.00pm sharp and must be completed by 3.00pm.
- Large items must be collected by 2.30pm.
- You may bring a clothes rack to display behind your table. This will reduce items on your table and displays your clothes items in an orderly fashion.
- Please bring a tablecloth as cloths are not available at the Club.
- Stall holders are asked to keep items within their immediate area. A maximum of 30cm can be used in front of your table. If you are encroaching on the main walk way you will be asked to remove your items.
- Do not block any emergency exits. If unsure please ask staff for more details.

Refunds:

- No refunds are issued.

Change:

- Stall holder must bring their own change on the day. It is suggested to bring \$200 in coins or small notes. The stall holder is responsible for all items and moneys held by stallholders.

Garbage:

- It is the responsibility of the stall holder to remove all garbage, unsold items with them. Please leave your area as it was when you arrived.

Stall holder registration:

- Registration can be made at Reception, or over the phone with credit card payment prior to Market Day.
- Registration is \$40.00 per stall.
- Stallholders will be allocated to a table on the floor plan, on acceptance of stall fee.
- **Stalls may not be reserved over the phone.**
- On Market Day a list will be displayed at the entrance doors displaying stallholders name and allocated table number.

Food and drink:

- Gosford RSL Club dining and beverage facilities are open daily from 9.00am. No food or beverage items may be brought onto Club premise.
- Opportunity to pre order lunch and have it delivered to your stall at midday. Menus will be provided to you on arrival and all orders must be in by 11am with the correct change in the envelope.

Tips:

- Ensure all items are clearly marked with prices.
- Be prepared to bargain.
- Ensure you have plastic bags for items.
- Group clothes in sizes.
- Ensure all items are clean.
- Only sell what you would buy yourself.
- Smile and have fun!

Have a great Baby Market Day with us!

Sales and Marketing Team

Gosford RSL Club

Club reception: 4323 2311

Sales and Marketing Manager: 4323 8311 Email: functions@grsl.com.au

Gosford RSL Baby Markets Booking Form- Confirmation



I have booked and paid for a stall at the Baby Markets on _____ Stall # _____

Payment processed by staff Member: _____ on _____

I am aware no refunds are issued.



Attached copy of receipt for stall holder's reference.

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Gosford RSL Baby Markets Booking Form

I have read and agree to the terms and conditions in the Gosford RSL Club Baby Markets information pack.

Name: _____

Business Name: _____

Type of Business/ Items for sale: _____

Address: _____

Day Time Phone: _____

Mobile Number: _____

Email Address: _____

Stall Holder Signature: _____

Would you like to go on our Baby Markets Mailing List Yes No

Office Use Only Stall holder fee of \$40 to be paid when booking

Baby Markets Date: _____ Stall: _____

Staff Member Name: _____ on _____ payment Type: _____

Staff to attach a copy of micros receipt

